

December 30, 2021

The Grant County Commission met at 8 AM with Commissioners Buttke, Mach, Street and Tostenson present. Commissioner Stengel joined the meeting by telephone. Chairman Tostenson called the meeting to order with a quorum present and asked for a motion to approve the minutes. Motion by Mach and seconded by Buttke to approve the minutes of the December 21, 2021, meeting. Motion carried 5-0. Minutes filed. Motion by Buttke and seconded by Street to approve the agenda. Motion carried 5-0.

Members of the public present were Kevin Souza and District 4 Senator John Wiik. Staff present were States Attorney Schwandt, Drainage Officer Berkner and Deputy Auditor Folk.

The Chairman called for public comment. Kevin Souza spoke on the golf course being a great asset to the community and the improvements being planned for the course. He asked the Commission to consider a donation to the golf course. The Commission thanked him for speaking on behalf of the course. Chairman Tostenson expressed concern with approving a donation to a private entity. Commissioner Mach suggested the Commission consider assisting with golf course road repair.

Commissioner Mach asked P & Z Officer Berkner if 100% of the residents within one mile of a CAFO need to sign off on an expansion. P & Z Officer Berkner answered yes. Chairman Tostenson closed the public comment.

Drainage: Chairman Tostenson adjourned the Board of Commissioners and convened the Commission acting as the Drainage Board. Commissioner Street made a motion to reconsider a motion made at the December 21 meeting that set the violation for permit DR2021-38 at \$500 per day for four days to an amount of \$200 per day for four days. Chairman Tostenson called for a second. The motion to reconsider failed due to lack of a second. The Drainage Board discussed the penalty sections of the ordinance and sending a letter to area tilers to give them a copy of Section 320 which states it is a violation of the ordinance to commence tile work without a permit.

This concluded the business for the Drainage Board. Chairman Tostenson adjourned the Drainage Board and reconvened the Board of Commissioners.

Legislative Session: District 4 Senator John Wiik spoke on the 2022 redistricting for the legislative districts which will take effect after the 2022 General Election. Grant County remains in legislative district 4. He also spoke on Amendment C, affordable health care, mental illness, Covid, small structure inventory including funding, water management and commercial vehicle inspection.

2021 Year End: The Commission reviewed the year end financials. The following motions were made.

Contingency: Motion by Street and seconded by Stengel to approve the following year-end contingency transfers. Motion carried 5-0.

FROM	TO	AMOUNT
#112 Contingency	#120 Elections	2,500
#112 Contingency	#211 Sheriff	21,800
#112 Contingency	#412 Public Welfare	100
#112 Contingency	#436 Visiting Neighbor	8,500
#112 Contingency	#624 Drainage	3,400
#112 Contingency	#246-511 Library Special Gifts	1,100
#112 Contingency	#290-111 American Recovery Project	2,000
Total Contingency Transfers		39,400
Total Contingency Transfers for 2021		79,427
Unused Contingency Budget for 2021		160,573
Unused Budget Authority: General Fund		829,500
Unused Budget Authority: Highway Fund		848,135

Capital Outlay Designation: Motion by Stengel and seconded by Mach to approve the following list of capital designations for YE 2022. Motion carried 5-0.
Capital Outlay Accumulations:

4-H Building Project	\$200,000
Radio Upgrade	\$100,000
Courthouse Tuck pointing	\$75,000
Software/Hardware Upgrade	\$30,000
Library	\$70,000
Highway Road Projects	\$1,475,000
Gov't Bldgs and 4-H Buildings	\$300,000
Total Designations	\$2,250,000

Allocation: Motion by Mach and seconded by Buttke to approve a \$5,000 allocation to the Marvin Fire Department. Motion carried 5-0.

Travel: Motion by Buttke and seconded by Stengel to approve travel for EM Manager Kevin Schuelke to attend IMAT Conference in Oacoma. Motion carried 5-0.

2022 Holidays: Motion by Buttke and seconded by Stengel to approve the 2022 holiday schedule as presented. Motion carried 5-0.

Public Defender Contract: Motion by Street and seconded by Stengel to approve the Public Defender contract with Bratland Law for \$4,211.65 per month for 2022. Motion carried 5-0.

Personnel Policy: Motion by Mach and seconded by Buttke to adopt these amendments to the Personnel Policy. Motion carried 5-0.

1. Add Juneteenth Day to the list of recognized holidays.
2. Add a statement in Section Leave of Absence, A. General Policy: Any leave of absence that is taken by an employee will be recorded to coincide with the employee's scheduled hours for the days of absence.
3. Any employee with benefits who works less than 40 hours per week will have the holiday prorated base on hours worked.

Commissioner Stengel excused himself from the meeting at 10:07 AM.

2022 Salary Resolution: Motion by Street and seconded by Buttke to approve the 2022 salary resolution as presented. Motion carried 4-0. Resolution adopted.

2021-45

Salary Resolution

WHEREAS, the Grant County Commission must establish and publish salaries of all officials and employees of the county as per SDCL 6-1-10.

Payroll: Marty Buttke 1323.95; Mike Mach 1323.95; Doug Stengel 1323.95; William Street 1323.95; William Tostenson 1323.95; Karen Layher 6786.20; Kathy Folk 19.95 per hr; Stephanie Pauli 20.25 per hr; Jennifer Waniorek 18.65 per hr; Cathy Schuelke 17.95 per hr; Annette Redepenning 19.85 per hr; Karla DeVaal 4229.70; Mark Reedstrom 68.85 per hr; Jackson Schwandt 45.00 per hr; Kathleen Strei 17.85 per hr; David Larsen 22.35 per hr; Candace Mohnsen 15.70 per hr; David Spors 15.35 per hr; Kathy Steinlicht 26.50 per hr; Casey Cameron 21.15 per hr; Rebecca Wellnitz 4674.25; Vickie Gulley 19.85 per hr; Brittany Folk 19.15 per hr; Kevin Owen 6123.90; Wesley Bowsher 24.90 per hr; Orville Folk 25.35 per hr; Jeremy Steffensen 25.95 per hr; Ryan Bakeberg 25.35 per hr; Ashley Hanson 17.95 per hr; Rita German 18.25 per hr; James Beyer 17.35 per hr; Andrew Pillatzki 17.65 per hr; Kevin Speaker 17.95 per hr; Scott Malimanek 18.35 per hr; Edna Englund 13.00 per hr; Jessica Anderson 17.05 per hr; Marie Loutsch 15.60 per hr; Linda Raffety 15.90 per hr; Cynthia Larsen 15.10 per hr; Cheryl

Schweer 15.10 per hr; Jody Carlson 4037.15; Yvette Johnson 15.75 per hr; Cindy Jungers 16.05 per hr; Janelle Kelly 16.15 per hr; Shawna Przybycien 18.90 per hr; Joanne Urban 15.50 per hr; Barbara Robinson 15.50 per hr; Tammy Rufer 15.85 per hr; Joan Sacrison 15.25 per hr; Tammy Wollschlager 18.05 per hr; Sharon Wieber 15.90 per hr; Sara Koepke 23.80 per hr; Melissa Mueller 17.05 per hr; Nathan Mueller 22.55 per hr; Dianne Schultz 15.10 per hr; Kerwin Schultz 5774.15; William Steinlicht 18.75 per hr; Jason Tiesing 20.60 per hr; David Athey 21.10 per hr; Dale Brandt 21.00 per hr; Ken Brotzel 20.90 per hr; David Schulte 21.00 per hr; Samuel Athey 20.15 per hr; Paul Tostenson 20.50 per hr; Blain Gatz 22.10 per hr; Brian Greiner 21.70 per hr; Robert Grewing 21.70 per hr; Marcis Joachim 22.00 per hr; Justin Layher 23.95 per hr; Eric Mueller 21.70 per hr; Daren Peterson 26.85 per hr; Sandra Ramsdell 21.70 per hr; Nathan Stecker per hr 20.30; Kevin Schuelke 27.00 per hr; Steve Berkner 20.35 per hr; P&Z Bd 175.00 per mtg; Library Bd 50.00 per mtg; Visiting Neighbor Bd 50.00 per mtg; Weed Bd 50.00 per mtg; Election worker 12.25 per hr; Matron 17.60 per hr; Transport Officer 19.60 per hr; Coroner 85.00 per call; Fill-in Deputy Sheriff 24.80 per hr; Phone stipend: Maintenance supervisor 30.00 a month; Sheriff & deputies 30.00 a month; EM director 30.00 a month; 4-H advisor 30.00 per month; VSO 30.00 per month; P&Z Officer 30.00 per month; Hwy Supervisor 30.00 per month; Auditor 30.00 per month; St. Atty 30.00 per month; shift premium differential (dispatcher) .45 per hour.

NOW THEREFORE BE IT RESOLVED, that the Grant County Commission of Grant County does hereby adopt the Salary Resolution 2021-45 for the year 2022.

Dated this 30th day of December, 2021.

William J. Tostenson, Chairman
Grant County Commission

ATTEST:
Karen M. Layher
Grant County Auditor

Unfinished Business: None

New Business: Auditor Layher informed the Commission the employee Christmas lunch is scheduled for Thursday, January 6 at noon.

Correspondence: None

Claims: Motion by Mach and seconded by Street to approve the claims as presented. Motion carried 4-0. AUTOVALUE, supplies 565.69; AVERA MCKENNAN, health services 77.00; BUTLER, repair & maint 4,514.43; CENTER POINT, books 111.00; CHS, diesel fuel & gas 8,376.57; CONSOLIDATED READY MIX, gravel 356.72; CRAWFORD-OSTHUS FUNERAL, prof services 3,500.00; DAVID DAHLBERG, minor equip 3,500.00; DEMCO, supplies 309.40; FISHER SAND & GRAVEL, gravel & stone 4,144.90; GALL'S, supplies 618.96; GRAJCZYK LAW OFFICE, court appt atty 544.50;

HEART HOSPITAL OF SD, health services 37,537.76; INGRAM, books 698.77; ISTATE TRUCK CENTER, repairs & maint 106.42; L. G. EVERIST, seal coating 6,942.15; LEWIS FAMILY DRUG, supplies 20.34; LIBRARY STORE, supplies 231.79; MARVIN FIRE DEPT, allocation 5,000.00; MIDWEST TRUCK & PARTS, repairs & maint 854.25; MILBANK AUTO PARTS, supplies & repairs 1,611.65; MOMAR, supplies 400.40; NORTHWESTERN ENERGY, natural gas 2,303.70; OVERDRIVE, prof services 1,000.00; PRAHM CONSTRUCTION, hwy proj 445,989.65; QUILL, minor equip 679.98; RELX, ref books 162.43; RUNNINGS, supplies 738.65; SAFETY-KLEEN SYSTEMS, supplies 249.39; SCANTRON, minor equip 1,932.58; SDLA, dues 52.00; THOMSON REUTERS, ref books 1,404.78; TRANSOURCE TRUCK & EQUIP, repairs & maint 847.00; TRUENORTH STEEL, culvert 529.92; TWIN VALLEY TIRE, repairs & maint 173.92; VALLEY OFFICE PRODUCTS, supplies 664.03; VISA, books, minor equip, mailing, supplies 1,999.46; WEST CENTRAL COMMUNICATION, repairs 62.50; WHETSTONE HOME CENTER, supplies 227.43. TOTAL: \$539,040.12.

Payroll for the following departments and offices for the December 28, 2021, payroll are as follows: COMMISSIONERS 3,223.90; AUDITOR 7,948.50; ELECTION 53.85; TREASURER 5,414.88; STATES ATTORNEY 6,051.42; CUSTODIANS 3,115.40; DIR. OF EQUALIZATION 3,974.56; REG. OF DEEDS 4,426.65; VET. SERV. OFFICER 1,171.50; SHERIFF 13,150.55; COMMUNICATION CTR 6,161.50; PUBLIC HEALTH NURSE 932.25; ICAP 120.18; VISITING NEIGHBOR 1,662.10; LIBRARY 8,601.16; 4-H 3,444.20; WEED CONTROL 1,957.40; P & Z 3,274.00; Drainage 342.00; ROAD & BRIDGE 32,898.72; EMERGENCY MANAGEMENT 2,437.50. TOTAL: \$110,362.22.

Payroll Claims: FIRST BANK & TRUST, Fed WH 8,247.01; FIRST BANK & TRUST, FICA WH & Match 13,390.72; FIRST BANK & TRUST, Medicare WH & Match 3,131.80; AAA COLLECTIONS, deduction 34.08; ACCOUNTS MANAGEMENT, deduction 100.00; AMERICAN FAMILY LIFE, AFLAC ins. 1,431.37; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 51,205.54; COLONIAL LIFE, ins 37.98; DEARBORN NATIONAL, life ins. 269.54; LEGAL SHIELD, deduction 76.70; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 210.00; OPTILEGRA, ins 401.68; SDRS SUPPLEMENTAL, deduction 1,369.33; SDRS, retire 12,066.23. TOTAL: \$91,971.98.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be January 4 and 18, 2022 at 8 AM. Motion by Buttke and seconded by Mach to adjourn the meeting. Motion carried 4-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Michael J. Tostenson, Chairman, Grant County Commission